

KENNINGHALL PARISH COUNCIL

Minutes of the Parish Council Meeting held on 6th February 2024 at Kenninghall Village Hall

Present:

Mr Mark Barrington

Mrs Mandy Berry

Mr Kevin Edwards

Mr Marcus Halmshaw (Vice Chair)

Miss Alison Holman (Chair)

Mr Simon Mitchell

Mr Daniel Myhill

Mr Brian Taylor

Mr Edward Wood

Mrs Alison Pena (Clerk)

In attendance – 8 members of the public (“MoPs”)

1. Apologies for absence: Mr Roy Arthurton, Mr Gary Bell, District Councillor Marion Chapman-Allen, County Councillor Steve Askew
2. **Declarations** by Councillors of any disclosable pecuniary or personal interests in any Agenda items. In the interests of transparency, Councillors may also wish to declare any other interests they have in relation to an Agenda item, which support the principles detailed within the KPC Code of Conduct. **None**
3. **Minutes of the Meeting:** The minutes of the Meeting of 9th January 2024 were proposed by Mr Taylor seconded by Mrs Berry and all in agreement.
4. **Matters Arising:**
 - (a) **Allotments** – The lease agreement was still with the solicitors.
 - (b) **East Harling and Kenninghall Medical Practice** – No update. The Clerk had spoken to Healthwatch to arrange a visit to Kenninghall. Date tbc.

ACTION: Clerk to action.

- (c) **White Horse Public House** – the Clerk reported that registering the building as “at risk” with Historic England needed to go via BDC. She would contact the appropriate Officer to discuss further.

ACTION: Clerk to action.

- (d) **D-Day 80th Anniversary Commemorations** – Miss Holman reported that 10 residents had attended a meeting to discuss how the village could mark this anniversary and had developed an action plan. The next meeting was on 18th March if anyone wished to attend. The Gardening Club was planning to hold an Open Gardens event on Saturday 8th June.
- (e) **WWI Memorial Tree Planting** – The replacement tree had now been planted. It was suggested that blessing the tree could tie in with the D-Day 80th Anniversary Commemorations.
- (f) **Archiving** – Miss Holman said that a storage cupboard was on order and would be stored in the Village Hall. The Clerk reminded the meeting that historic documents, minute books etc., from any community organisation or charity could be sent to the Norfolk Archives where they would be catalogued and available to the public for research purposes.

5. **District and County Councillors Reports** – No reports this month.

6. **Reports:**

(a) **SAM2** – Current data for Lopham Road was as follows:

- the 85%ile was 41.4mph
- average speed was 33.3mph
- 75.9% of road users were speeding and the average of the speeders was 37.3mph
- the top speed recorded was 80mph on 17/01/24 at 10:50am

Mr Myhill raised concern that there was consistent speeding outside the school and suggested KPC could pursue a temporary 20mph sign for use when the school in operation. Mr Halmshaw said that the school may be in a better position to access funding; Miss Holman would raise this with the Headmaster. She also said that she had spent time observing traffic and taking photos which she has sent to Highways for review.

ACTION: Miss Holman to action.

(b) **Highways** – Miss Holman said that all the outstanding actions were still to be undertaken.

(c) **Playing Field and Village Hall Field** – It had been agree Tiny Tots Group could bury a time capsule on the village hall field. It was planned that a concrete slab be laid for the Memorial Bench to stand on, (currently in the church) which will be placed between the existing Queen’s Jubilee roses and a new set of roses will be planted on the other side with the Capsule. The Chair of the Village Hall Committee reported that the Hall now had access to Wi-Fi via County Broadband. Mr Barrington would assist with password management via the router to ensure password was protected and only accessible during hall opening hours.

ACTION: Mr Myhill and Mr Barrington to action.

(d) **Kenninghall Flood Update** – Miss Holman reported that the NCCH Flood Management Senior Flood Risk Officer was presenting the Stage 2 findings to KPC to ensure accuracy of locations and any comments before proceeding to Stage 3.

(e) **Neighbourhood Development Plan (NDP)** – Mr Myhill and Mr Mitchell were finalising a draft for circulation to councillors by end of February for review and approval at the March meeting.

ACTION: Mr Myhill and Mr Mitchell to action.

A discussion took place on the Breckland Strategic Development Consultation and KPC’s response to the consultation document. Mr Myhill updated the meeting and noted it was important KPC comment as the proposals would have a big impact on how planning applications were assessed in future;

1. To continue with the existing settlement boundary approach or move to a criteria based approach (criteria yet to be determined). It was felt that a criteria based approach may favour developers and planning approvals. It was proposed by Mr Myhill, seconded by Mrs Berry that KPC favour retention of the settlement boundary approach, all in agreement.
2. Kenninghall was defined as a Local Service Centre (LSC) – it was proposed by Mr Myhill, seconded by Mr Barrington and all in agreement that the test for defining a LSC remained valid.
3. Allocation of houses given different strategies outlined in the consultation; it was proposed by Mr Myhill and seconded by Mr Halmshaw that KPC’s response should be in line with the

recommendation from CPRE which favoured development focussed on market towns. Some options and the level of increase in housing proposed for Kenninghall were felt to be unsustainable for a rural community given local facilities (school, surgery/transport links etc.). All in agreement.

4. Published call for sites – Mr Myhill would check for accuracy of data. Four sites had been proposed for land off Powell Close, Garboldisham Road and Lopham Road. Further consultation on these sites would be undertaken later in the year.

ACTION: Mr Myhill would draft a response on behalf of KPC and circulate for comment ahead of the closing date of 19 February 2024.

- (f) **Recycling** – Mr Barrington reported that 1.9t of glass had been collected. He was researching the availability of metal and clothing recycling units.
 - (g) **Biodiversity** – the Clerk noted that this was still work in progress.
7. **Public Forum** – A MoP thanked KPC for objecting to the planning application on Banham Road and noted that BDC had taken note of KPC’s comments as well as those of residents when considering a decision. Reference to a draft NDP in the decision note demonstrated the importance of a NDP.
 8. **Planning Matters:**
 - (a) **3PL/2024/0030/F – Fairview, Fersfield Road, proposed ancillary annexe** – it was agreed to support this application.
 - (b) **3PL/2024/0015/F – Former Twin Teapots Tearoom, 2 Market Place – conversion of tearoom to Indian Take Away** – Miss Holman said she had had several residents stating their concerns particularly about opening hours, noise and disruption from short term customers visiting late evenings and extraction system, smells/odour control etc. It was noted that there were inaccuracies in the application relating to flood risk, proximity to water course, sewage and waste management, etc. and these need to be raised with BDC. Local residents addressed the meeting to raise their concerns. After discussion it was proposed by Mr Myhill, seconded by Mr Taylor and all in agreement to object to this planning application. The Clerk would draft comments and circulate prior to submitting objections.

ACTION: Clerk to action.

9. **Financial Matters to be approved:**
 - (a) **Monthly Finance Report** – noted.
 - (b) **Clerk’s Monthly salary** - £470.40 – proposed by Mr Taylor, seconded by Mr Edwards, all in agreement.
 - (c) **ABC Abacus Ltd for payroll services** - £18 – proposed by Mr Myhill, seconded by Mr Taylor, all in agreement.
 - (d) **New Storage Cupboard paid for by Miss Holman** – £298.30 – proposed by Mr Myhill, seconded by Mr Taylor, all in agreement.
 - (e) **New Key Code Box paid for by Miss Holman** – £10.99 – proposed by Mr Barrington, seconded by Mr Myhill, all in agreement.

ACTION: Clerk to action payments.

10. Correspondence

- (a) Right To Play Campaign by Breckland and West Norfolk Youth Advisory Boards** – noted.

11. Any Other Business

- (a) KPC Policies** – the Clerk would review and update over the coming months as appropriate and present revisions for approval.
- (b) Liz Truss MP Newsletter** – it was agreed to invite our MP to a Luncheon Club meeting.

ACTION: Clerk to action.

- (c) NPTS Seminar – March 2024** – any councillor wishing to attend should let the Clerk know.

Date of next Meeting: Tuesday 5th March 2024 at 7.30pm in Kenninghall Village Hall.

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Miss Alison Holman, Chair