

KENNINGHALL PARISH COUNCIL

Minutes of the Parish Council Meeting held on 2nd April 2024 at Kenninghall Village Hall

Present:

Mr Mark Barrington

Mr Gary Bell

Mrs Mandy Berry

Mr Kevin Edwards

Mr Marcus Halmshaw (Vice Chair)

Miss Alison Holman (Chair)

Mr Simon Mitchell

Mr Daniel Myhill

Mr Brian Taylor

Mr Edward Wood

Mrs Alison Pena (Clerk)

In attendance – 8 members of the public (“MoPs”)

1. Apologies for absence: Mr Roy Arthurton, District Councillor Marion Chapman-Allen (MCA)
2. **Declarations** by Councillors of any disclosable pecuniary or personal interests in any Agenda items. In the interests of transparency, Councillors may also wish to declare any other interests they have in relation to an Agenda item, which support the principles detailed within the KPC Code of Conduct.
3. **Minutes of the Meeting:** The minutes of the Meeting of 5th March 2024 were proposed by Mr Taylor seconded by Mr Myhill and all in agreement.
4. **Matters Arising:**
 - (a) **Allotments** – Miss Holman reported that the agents had agreed a 6 month notice period after a year as per the Allotments Act. They were not prepared to put a clause in the lease agreement to provide alternative land for the allotments if notice given to quit but would consider a side letter at an additional cost. This would likely be in the region of £150 +VAT. Awaiting a response from our solicitors.

ACTION: Clerk to follow up with the solicitors.

- (b) **White Horse Public House** – Miss Holman said that BDC Head of Planning and Historic Building Officer had met with Criterion Asset Management who represent the owners, Wellington Pub Company. It was noted that the building was deemed sound and no remedial work needed. A meeting with the owners would take place in next few months. MCA was providing updates.
- (c) **D-Day 80th Anniversary Commemorations** – Mr Myhill stated that the Open Gardens event would not be going ahead due to limited response but he hoped to hold this event in June 2025.

Miss Holman reported that The D-Day commemorations would start at 12pm with 1940s style food served from 12pm – 5pm. Thereafter there would be a BBQ from 5pm and disco/band from 7pm. The bar would be open from 12pm – 11pm. A Militaria and WW2 vehicles display would also take place together with 1940s games etc. It was hoped the Primary School would get involved.

- (d) **Healthwatch Norfolk visit** – Healthwatch Norfolk would take place on 17 April from 2 – 4pm. Anyone not able to attend could submit comments via Healthwatch Norfolk’s website. It was noted that this was not about the surgery but all NHS services.

(e) **Councillor Training** - The Clerk was awaiting dates from NPTS and encouraged councillors to attend.

ACTION: Clerk to action.

5. **District and County Councillors Reports** – District Councillor Chapman-Allen’s report would be circulated.

ACTION: Clerk to action.

6. **Reports:**

(a) **SAM2** – Current data for Banham Road was as follows:

- the 85%ile was 38.9mph
- average speed was 31.9mph
- 63.1% of road users were speeding and the average of the speeders was 36.1mph
- the top speed recorded was 95mph on 5/3/24 at 07:55am

Mr Myhill noted that speeds on Banham Road were significantly higher than on Garboldisham Road and the static speed sign there may act as a deterrent. The Clerk suggested that KPC could apply for matched funding under the annual NCC Parish Partnership Scheme to purchase additional static speed signs albeit this would be for the next financial year. Miss Holman would obtain costs from the supplier.

It was agreed that Mr Barrington and Mr Myhill would analyse the data from SAM2 to identify any trends. It was agreed that they both undertake training from the supplier. Discussions on 30mph signage took place and Miss Holman said that NCCH and the police felt there were sufficient signs throughout the village. The Clerk had contacted the Police Speed awareness team but had had no response to date.

ACTION: Costs to be obtained, training to be arranged and Clerk to follow up on speed awareness.

(b) **Highways** – Miss Holman reported that works outside the shop would commence in the next few weeks. Overnight work was planned for Heath Road from mid April and Crown was aware. Other works were on the list for completion.

(c) **Playing Field and Village Hall Field** – Mr Edwards would cut the grass once the weather improved.

(d) **Kenninghall Flood Update** – Nothing further to report this month; it was likely the modelling work would be completed by August 2024.

(e) **Neighbourhood Development Plan (NDP)** – Still work in progress.

(f) **Recycling** – Awaiting tonnage reports from the supplier.

(g) **Biodiversity** – Mr Taylor questioned the need for a Biodiversity Policy and his concerns about the additional work involved; the Clerk confirmed that this was a requirement but parish councils were not required to complete an annual report. Mr Barrington would review comments/queries from Mr Myhill and respond accordingly.

ACTION: Mr Barrington to action and follow up at May meeting

7. **Public Forum** – A MoP asked about the state of the footpath near the bottle bank. It was noted that this would be tackled when the land dried out.

8. Planning Matters:

- (a) **Planning Decisions** – Miss Holman said that since the Indian Takeaway planning application had been refused by BDC she had had personal and rude comments and some residents had felt threatened. She and Mrs Berry thanked residents and KPC for their support against the negativity. Mr Myhill expressed his concern and disappointment that the applicant had made negative comments on social media and had refused to meet with KPC to discuss.
- (b) **3PL/2023/0696/F – The Chapel, Quidenham Road** – this application was going to the Planning Committee on 9 April 2024 and the Chair had been asked by the applicants to attend to support the application.

9. Financial Matters to be approved:

- (a) **Monthly Finance and Year End Report** – noted. The Clerk would start to prepare for the internal audit and AGAR.
- (b) **Remuneration** - £470.40 – proposed by Mrs Berry, seconded by Mr Myhill, all in agreement.
- (c) **ABC Abacus Ltd for payroll services** - £18 – proposed by Mr Myhill, seconded by Mr Edwards, all in agreement.
- (d) **VHC Quarterly Payment for Luncheon Club Hire** - £168 – proposed by Mr Taylor, seconded by Mr Edwards, all in agreement.
- (e) **VHC Quarterly Payment for KPC meetings Hire** - £36 – proposed by Mr Myhill, seconded by Mr Barrington, all in agreement.
- (f) **Simply Sound** - £40 – balance due.
- (g) **Mr Myhill** – 50% of cost of fencing/wire for the roses/time capsule with remainder paid by VHC – proposed by Mr Mitchell, seconded by Mr Taylor, all in agreement.

ACTION: Clerk to action payments.

10. Correspondence – none

11. Any Other Business

- (a) **Fly-tipping** – Miss Holman had reported the fly-tipping to BDC who were following up with interested parties.
- (b) **Market Place Defibrillator** – issues raised by 2 MoPs had been resolved. A discussion took place about registration on The Circuit so that the CHT defibrillator was accessible to the emergency services.

ACTION: Clerk to action with MoP.

Date of next Meeting: Tuesday 7th May 2024 at 7.30pm in Kenninghall Village Hall. Please note this is also the Annual Parish Meeting.

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Miss Alison Holman, Chair