

Notice of the Annual Parish Meeting and Annual Meeting of the Parish Council of Kenninghall

The **Annual Parish Meeting and Annual Meeting of Kenninghall Parish Council** will be held **Tuesday 7th May 2024 at 7.30pm, at Kenninghall Village Hall.**

This will immediately be followed by the **May Parish Council Meeting** where the Agenda listed below will be discussed:-

All Residents are welcome to attend.

Annual Parish Meeting

1. Welcome and Chair's report to the Parish on the activities of the Parish Council during 2023/2024.
2. Q&A

Annual Meeting of the Parish Council

1. To elect the Chair for 2024-2025
2. To receive the Chair's Declaration of Office for 2024-2025
2. To appoint the Vice Chair for 2024-2025

Kenninghall Parish Meeting – May 2024

The Agenda listed below will be discussed: -

AGENDA

- 1. To note apologies for absence**
- 2. Declarations** by Councillors of any disclosable pecuniary or personal interests in any Agenda items. In the interests of transparency, Councillors may also wish to declare any other interests they have in relation to an Agenda item, which support the principles detailed within the KPC Code of Conduct.
- 3. To agree the Minutes of the Meeting of Tuesday 2nd April 2024**
- 4. Matters Arising**
 - (a) Allotments
 - (b) Healthwatch Norfolk Visit - 17/4/24
 - (c) Market Place Defibrillator
 - (d) Councillor Training - 30/4/24
- 5. District and County Councillors Reports**
- 6. Reports – to receive reports as follows:**
 - (a) SAM2 – Daniel Myhill

- (b) Highways – Alison Holman
- (c) Playing Field & Village Hall Field – Simon Mitchell/Kevin Edwards
- (d) Kenninghall Flood Update – Alison Holman
- (e) Recycling – Mark Barrington
- (f) Biodiversity Policy and Action Plan – Mark Barrington

7. Public Forum

8. Planning Matters

- (a) Planning decisions during the month
- (b) 3PL/2024/0294/F – Land at Banham Road – erection of self build dwelling and garage
- (c) 3PL/2024/0301/LB – Old Royal George, Market Place – internal alterations and change to access door to side
- (d) 3PN/2023/0016/UC – Old Ashtree Poultry Unit, Lopham Road – to note appeal to Planning Inspectorate
- (e) 3PL/2024/0363/VAR – Fairview, Fersfield Road – variation to 3PL/2024/0030/F - revised internal layout requiring change to fenestration, steeper pitched roof to allow loft storage, addition of porch.

9. Financial Matters:

- (a) To receive and approve the monthly finance report
- (b) To approve the following payments:
 - (i) Remuneration – £470.40
 - (ii) BHIB Insurance Renewal - £443.88 due 1 June 2024
 - (iii) NALC Annual Subscription - £189.31
 - (iv) NALC Website Annual hosting fees - £70
 - (v) CPRE S137 Donation - £50
 - (vi) Westcotec training - £102
 - (vii) Bisley Direct supplies – tbc
- (c) To note receipt of Recycling credits from BDC of £657.65
- (d) To note VAT Reclaim submitted for c£5,300

10. Correspondence

- (a) Safer Neighbourhood Action Plan Meetings (SNAP)
- (b) RoSPA Play Inspection

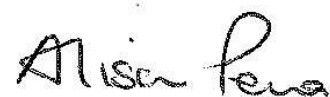
(c) National Grid Norwich to Tilbury Consultation

11. To consider items for the next agenda

(a) Review of Standing Orders and Financial Regulations

(b) Review of KPC Code of Conduct

12. Date of next Meeting Tuesday 4th June 2024

A handwritten signature in black ink that reads "Alison Pena". The signature is written in a cursive style with a large initial 'A'.

Alison Pena (Clerk to KPC)