

KENNINGHALL PARISH COUNCIL

Present:

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| Mr Gary Bell | Mr Kevin Edwards |
| Mr Marcus Halmshaw (Vice Chair) | Miss Alison Holman (Chair) |
| Mr Simon Mitchell | Mr Daniel Myhill |
| Mr Brian Taylor | Mr Edward Wood |

Mrs Alison Pena (Clerk)

In attendance – District Councillor, Mrs Marion Chapman-Allen (part), County Councillor, Mr Steve Askew (part) and 5 members of the public (“MoPs”).

ANNUAL MEETING

Chair's Annual Report to the Parish on the activities of the Parish Council during 2022-2023:-

Miss Holman noted that this was her third year as Chair of Kenninghall Parish Council; she thanked Alison Pena for her role as Parish Clerk and her unstinting assistance and support at whatever time of day to help with the ongoing list of projects. She thanked Marcus Halmshaw in his role as Vice Chair and all the councillors for their involvement and assistance within the parish.

She noted that KPC had a very good relationship with both Marion Chapman-Allen, Breckland District Councillor and Stephen Askew, County Councillor. They both are always on the end of the phone or email offering support, advice and assistance when needed and thanked them both.

She said that currently Kenninghall has a thriving village shop and the Red Lion pub. We await confirmation of the future of the coffee shop and the White Horse public house is currently on the agenda of Breckland Council's (BDC) Empty Working Homes Group, will be assessed and then next steps advised. We continue to work with St Mary's Church on events in the village and any other causes. Leigh Sturgeon, former parish councillor takes an active role on the governors of the school as the PC representative.

Traffic within the village remains a concern for residents. She thanked Roy Arthurton who compiles and evaluates the data from the SAM2 equipment and noted that we continue to monitor speeds which show the majority of motorists adhere to the speed limits but there is always one who must flout the speed limit. The issue we have as many villages do is that it is only effective whilst the equipment is on that section of road. We looked at resurrecting the Community Speed Watch Team but there were not enough volunteers forthcoming. She said that she had monthly contact/meetings with NCC Highways (NCCH) Manager regarding projects around the village that need resolving.

Various planning applications around the village have been discussed and our comments added to the BDC planning portal over the course of the year. The Neighbourhood Development Plan needs to be reviewed and renewed.

The village hall is thriving and she congratulated the village hall committee for their continued hard work. The acoustic panels were installed week commencing 24 April and commissioned 26 April 2023 with good reviews so far. She thanked Richard Vivian who has given his time and advice throughout this project free of charge.

The playing field, MUGA and play equipment are used regularly and ongoing projects are in hand to ensure that the equipment meets the RoSPA inspection. The new young children's play area is always busy.

The Parish Council/Chair continue to work with NCC Flood Management Team (as we know we were the worst affected village with the floods of late 2020) meeting with landowners and walking the land over the last few months that are the potential attenuation areas.

The Luncheon Club has been another success story; meeting every third Wednesday of the month, on average 45 to 55 people attend. This project has opened up friendships for people who are perhaps on their own but now thanks to the luncheon club have the confidence to talk to others when out and about in the village and encouraging them to attend other groups we have in the village.

I would like to thank those councillors, my family and friends who support me in all that I take on and couldn't achieve without your support.

ANNUAL MEETING OF THE PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held on 16th May 2023 at Kenninghall Village Hall

1. Election of Chair for 2023-2024: Mr Halmshaw noted that the Chair was not an easy job and thanked Miss Holman for her time and everything she had achieved throughout the past year. Mr Taylor proposed, and Mr Edwards seconded that Miss Holman should remain Chair of KPC. All Councillors were in favour of re-election and was duly elected.

2. Election of Vice Chair for 2021-2022: Miss Holman proposed, and Mr Bell seconded that Mr Halmshaw should remain Vice Chair of KPC. All Councillors were in favour and was duly elected.

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 16th MAY 2023 AT KENNINGHALL VILLAGE HALL

1. Apologies for absence: Mr Arthurton and Mrs Berry.
2. **Declarations** by Councillors of any disclosable pecuniary or personal interests in any Agenda items. In the interests of transparency, Councillors may also wish to declare any other interests they have in relation to an Agenda item, which support the principles detailed within the KPC Code of Conduct. **None.**
3. **Minutes of the Meeting:** The minutes of the Meeting of 4th April 2023 were proposed by Mr Bell, seconded by Mr Taylor and all in agreement.
4. **Matters Arising:**
 - (a) **East Harling and Kenninghall Medical Practice** – Mr Round, Practice Manager was in attendance and addressed the meeting. Mr Round reported that the new computer system went live on 1 March 2023 and was of benefit to patients ensuring one system across the NHS. Despite some initial problems, the system was now working well. During April 2023 there were 2,900 appointments and a call volume of 3,800. Unfortunately 160 appointments were missed which equated to a week's GP time. The dispensary continued to be very busy. A new NHS contract had been imposed which changed the appointment structure for all healthcare practitioners. Recruitment was very difficult (as was the picture nationally) and the practice was still trying to recruit a further GP, an Advanced Nurse Practitioner and Prescriptions Clerk. The new phone system was working well and call waiting for the previous day was just 7.5 minutes. There was still a lot of work to be done but felt that the team was very committed despite some incidents on social media and in person from frustrated patients. Mr Taylor expressed concern about phone and in person appointment waiting times; despite the figure quoted, patients were still experiencing 30 to 40 minute plus waits. Mr Round said that there was only one phone line into the surgery and they had asked patients not to attend the surgeries in person between 8.30 – 10am in order that the reception team could focus on phone calls. In most cases the reception team had to defer to the duty GP before booking same day appointments. The reception team did not triage patients and had other duties as well as answering phones.

Mr Myhill said that with call waiting times continuing to be high and patients not being able to book

appointments in person during certain times, removed flexibility and it was understandable why the practice was seen as inaccessible. He asked what plans were in place to improve these difficulties. Mr Round said that he was trying to manage patient expectations but with financial pressures on costs, and the practice paying their GPs above the BMA minimum they still struggled to recruit. The Clerk asked if there was an option to restore online booking as some patients were waiting on phone for 75 minutes+ which was not practicable if they were in work; Mr Round said this was not an option as the practice could not cope with current demand. There needed to be more understanding from patients of what was urgent and not and what required attention from a GP, nurse practitioner or other health care professional. It was noted that there was a representative from Kenninghall on the Patient Participation Group; the Clerk asked if this person's name could be advertised in the surgery as no-one seemed to know who represented the village and this may allow patients to contact them rather than the surgery. It was agreed to share this with KPC.

Mr Myhill asked if the number of missed appointments was above or below the national average and if they knew the reasons. Mr Round said that this was on par with the national picture; some patients may have resolved their medical needs, sought hospital treatment etc.; the new system was better at texting reminders so hopefully these numbers would reduce over time. He reported that Healthwatch UK had been conducting an independent survey of patients during April and they waited the results. A MoP expressed his concern that with the growth of the population in surrounding villages there was pressure on space and asked if this would have an impact on Kenninghall. Mr Round said the practice was committed to the surgery in Kenninghall; the focus was on recruiting and retaining staff.

- (b) **Co-option to the Parish Council** – it was noted that two MoPs had expressed their interest in being co-opted to fill the vacancy . It was agreed that any parish councillor aware of any person that may be interested should advise the Clerk ahead of the next meeting. If there was more than one person interested then the PC would interview them in due course.

ACTION: Councillors to advise the Clerk of any interested parties ahead of the June meeting.

- (c) **John Dyers Charity** – Miss Holman reported that there was £1,433.96 in the charity bank account. According to the charity rules, funds distributed from the charity would be split between Kenninghall and Blo' Norton by ratio 2:1. The Annual Return will be submitted to the Charity Commission once bank statements received.
- (d) **Allotments** – The Heads of Terms were still awaited from the owners solicitors. Annual rents had been collected.
- (e) **Village Hall Acoustics** – Miss Holman reported that the panel had been installed on 24 April 2023 and she had had favourable reports to date.
- (f) **White Horse Public House** – it was noted that the public house was on BDC Empty Working Homes list and would be assessed and next steps advised in due course. Mr Myhill recommended that KPC apply for an "Asset of Community Value" (ACV) as discussed at the last meeting; it was agreed that this should be pursued as if granted by BDC could be withdrawn at any time.

ACTION: Clerk to action.

- (g) **Go Kart Event** – the Clerk had sought advice from BHIB and whilst this would be feasible under the insurance policy, full liability would fall onto the parish council. It was proposed by Mr Myhill, seconded by Miss Holman and unanimously agreed that we would not pursue this.

5. District and County Councillors Reports

Both the District and County Councillors had circulated their annual reports outside of the meeting.

6. Reports:

(a) SAM2 – The results for April for Garboldisham Road were:

- 85th %ile – 36mph
- Average speed – 26.8mph
- 44.5% of vehicles were speeding
- Maximum speed recorded was 80mph

(b) Highways – Miss Holman reported that the current list of actions were still with NCCH to address.

(c) Playing Field and Village Hall Field – Mr Taylor reported that work was ongoing on the slide and to build up the banks around it. The April working party had been a success and completed many of the actions on the 2022 RoSPA report. Mr Myhill offered to assist Mr Mitchell with regular H&S inspections. The Clerk was awaiting quotes for white lining the MUGA.

(d) Kenninghall Flood Update – Miss Holman continued to meet with the FMT on a regular basis; a meeting with landowners regarding attenuation areas was being held in the next week. It was noted that due to confidentiality only Miss Holman and FMT would be present but information would be shared with KPC in due course.

(e) Neighbourhood Development Plan (NDP) – Mr Mitchell reported that a MoP had done a lot of research and felt that BDC should assist with the preparation of a NDP. It was noted that Mr Mitchell and Mr Myhill were happy to form a sub committee with the MoP to review and determine next steps. It was agreed that at this stage there was no requirement to survey the parish as if and when a NDP was finalised a referendum would be required. Mr Myhill proposed, seconded by Mitchell and all in agreement for a sub committee be formed and report at next meeting.

ACTION: Mr Mitchell and Mr Myhill to report at June meeting.

7. Public Forum – A MoP said that he had submitted a planning application which had been discussed at the April meeting; he had obtained an extension to the deadline for comments and asked KPC to re-consider their comments. He said that the application and proposed building would release funds for his rewilding scheme which would benefit the parish. The Clerk stated that she explained to the MoP that KPC had not been advised of this extension or asked to comment further and could only respond/comment to applications sent from BDC Planning Department and the formal application as submitted. She had advised the MoP accordingly prior to the meeting via email. The MoP said he felt the comments submitted by KPC were disingenuous; the Clerk stated that any comments submitted were those of KPC as agreed at meetings and not those of the Clerk alone. It was felt that there was insufficient information for KPC to either support or object to the application. Mr Taylor reiterated that KPC could only respond to applications and this was for a private dwelling and not a rewilding scheme. Miss Holman noted that KPC were working with the FMT to determine attenuation areas (as outlined at 6d) and that KPC and NCCH could not be involved in a private matter. Mr Myhill felt that there were two matters here – the planning application and the purpose any funds raised would be used for; KPC could only comment on the former.

A MoP asked about the removal of trees at the Plantation; it was noted that this was part of the discharge of conditions and any trees removed would be replaced with native species.

A MoP asked the purpose of collecting data from SAM2; it was noted that it was relevant if needed and gave an overview month by month.

8. Planning Matters – None.

9. Financial Matters to be approved:

- (a) **Clerk's monthly pay** – £479.50 – Proposed by Mr Taylor, seconded by Mr Halmshaw, all in agreement.
- (b) **BHIB Insurance Renewal** - £364.67 due 1 June 2023 – Proposed by Mr Bell, seconded by Mr Edwards, all in agreement.
- (c) **NALC Subscription** - £180.45 – Proposed by Mr Myhill, seconded by Mr Taylor, all in agreement.
- (d) **NALC Website** - £70 – Proposed by Mr Halmshaw, seconded by Mr Bell, all in agreement.
- (e) **AGAR update** – the Clerk explained that the Annual Governance and Accountability Report was almost finalised and would be presented for agreement and sign off at the June meeting.
- (f) **Acoustics Panels** – Miss Holman asked for approval for payment of £10,540.80 for acoustic panels most of which was covered by the National Lottery grant received; invoice would be forwarded to Clerk when received. Proposed by Mr Edwards, seconded by Mr Myhill, all in agreement.

ACTION: Clerk to action payments.

10. Correspondence

- (a) **South Norfolk Flexibuses Passenger Consultation** – noted new routes proposed.
- (b) **Service 37A Passenger Consultation** – noted new routes proposed.

11. Any Other Business

- (a) **KPC representative on School Governors** – it was noted that Miss Sturgeon would continue in this role and report any matters to KPC as required. Miss Holman thanked Miss Sturgeon for her service on KPC and for continuing as school governor having stepped down from the parish council.

Date of next Meeting: Tuesday 6 June 2023 at 7.30pm in Kenninghall Village Hall.

AL-F-HL 06/06/23

Ms Alison Holman, Chair