

KENNINGHALL PARISH COUNCIL

Minutes of the Parish Council Meeting held on 4th April 2023 at Kenninghall Village Hall

Present:

Mr Gary Bell	Mrs Mandy Berry
Mr Kevin Edwards	Mr Marcus Halmshaw (Vice Chair)
Miss Alison Holman (Chair)	Mr Simon Mitchell
Miss Leigh Sturgeon	Mr Brian Taylor
Mr Edward Wood	

Mrs Alison Pena (Clerk)

In attendance – District Councillor, Mrs Marion Chapman-Allen and 5 members of the public (“MoPs”)

1. Apologies for absence: Mr Roy Arthurton and Mr Robbie Crone.
2. **Declarations** by Councillors of any disclosable pecuniary or personal interests in any Agenda items. In the interests of transparency, Councillors may also wish to declare any other interests they have in relation to an Agenda item, which support the principles detailed within the KPC Code of Conduct. **None.**
3. **Minutes of the Meeting:** The minutes of the Meeting of 7th March 2023 were proposed by Mr Bell, seconded by Mr Edwards and all in agreement.
4. **Matters Arising:**
 - (a) **John Dyer’s Charity Trustees** – Miss Holman confirmed that the account changes and new mandate had been accepted and should receive written confirmation from Barclays shortly.
 - (b) **Allotments** – The Heads of Terms had been received and a meeting had been held with allotment holders to discuss; there were a few points that needed to be contested:
 - the terms made Miss Holman solely responsible as tenant regardless of whether she remained as Chair and/or elected member of KPC. This needed to be the Parish Council and not a named individual.
 - The rent was £350pa for first 2 years, rising to £1,000 for third year then increasing in the following 2 years and linked to RPI. All payable in full in advance.
 - A break clause with a 4 week notice period served by Strutt and Parker at any time.
 - 50% contribution to legal fees for setting up the agreement - £1375+VAT payable by KPC.

A representative of the allotment holders said that 75% of allotment holders were at the meeting; the main issue was that not everyone had paid rent over past few years so increase of rent was a concern but they would work out actual rents based on the size of plots; they asked KPC for help towards payment of the legal fees which would be re-couped as part of the rent from them over next two years. Proposed by Mr Halmshaw and seconded by Mrs Berry and all in agreement to assistance with the legal fees on this basis.

ACTION: Miss Holman to respond to Strutt and Parker accordingly.

- (c) **Village Hall Acoustics** – Miss Holman had presented proposal to the Village Hall Committee (VHC) and the recommendations of the consultant had been approved.

ACTION: Miss Holman to action.

- (d) **Liz Truss MP, Meeting** – the Clerk confirmed that Liz Truss' office could not provide any dates and agreed a meeting was not needed.
- (e) **White Horse Public House** – the Clerk had been in contact with the agents for the Wellington Pub Company (owners) who advised that there were no plans to refurbish the pub and were still seeking a tenant who would be responsible for the upkeep and repairs. MCA had consulted BDC who had suggested that KPC apply for an "Asset of Community Value" (ACV) in place which would declare it as a community asset and protect the pub for 5 years from being put up for sale for other uses (housing, redevelopment etc.). The ACV could be retracted at anytime. In addition, BDC would inspect the building (as a prominent building in the village) and may put an enforcement notice in place requiring the owners to improve the exterior of the building.

ACTION: To be discussed further.

- (f) **Coronation Events** – the VHC were organising an event at the village hall on Saturday 6th May which would be free to all having received a grant from BDC to pay for musicians etc. The Red Lion were hosting a Street Party for The Big Lunch on Sunday 7th May in Church Street from 12pm to 6pm and a TRO would be in place and residents being advised accordingly. This would include many community groups – Tiny Tots, Kenninghall Choir, Who Let the Dads Out (WLTDO) and music. The Friends of the Church and Gardening Club were putting on a cafe and plant sale as well as an exhibition for Volunteers Day/The Big Help Out on Monday 8th May.
- (g) **Brecks Register of Landscape Interests** – the Clerk had contacted the organisers and Kenninghall was outside of the Brecks area for consideration. The Breckland Landscape Character Assessment was not likely to be reviewed again for some time but the Clerk would advise accordingly if any suitable studies transpired where Kings Ride could be considered for landscape recognition.
- (h) **Parish Council Elections** – the Clerk advised that the deadline for nominations had now closed and she would be advised the results by Breckland's Monitoring Officer in the next few days.

5. District and County Councillors Reports

District Councillor, Marion Chapman-Allan said that she was proud of all her parishes in Guiltcross. Many had applied for grants for the Coronation events and nine had been accepted. The Inspiring Communities Award was making a difference to local people. An independent survey of BDC showed that 91% were satisfied and 57% very satisfied with BDC. The Local Plan was under review and could be viewed online. Although each site proposed has numbers against them planning applications would still be required to agree suitability of the sites and number of developments. She thanked KPC for all their support.

6. Reports:

- (a) **SAM2** – The results for March for Garboldisham Road were:

- 85th %ile – 35.4mph
- Average speed – 24.4mph
- 38.9% of vehicles were speeding with an average of 35.3mph
- Maximum speed recorded was 65mph

- (b) **Highways** – Nothing to report this month. Mr Taylor noted that the village sign needed repair.

ACTION: Clerk to advise who actioned previously.

- (c) **Playing Field and Village Hall Field** – Mr Taylor reported that new replacement mats had been delivered for around the igloo. A number of actions were required before the next RoSPA report; it was agreed to hold a working party on **Saturday 15th April starting at 9.30am.**

ACTION: Volunteers to help with working party to be advertised.

It was noted that the contract had been agreed with an external contractor for ground maintenance of the playing field for a year from 1 April 2023.

- (d) **Kenninghall Flood Update** – The consultants were updating the model and once consolidated and tested another public meeting would be arranged. They had admitted their errors with previous data presented.

Mr Myhill (MoP) had consulted with the FMT regarding proposed rain gauges for Kenninghall and they had confirmed the equipment was suitable. These would help with future modelling, give accurate timely measure of rainfall, provide regular data for parish and other authorities but would not be able to predict future flooding. Mr Halmshaw proposed the purchase, seconded by Miss Holman; following a vote – 5 to 4 against the purchase so proposal was rejected. Miss Holman thanked Mr Myhill for his proposal and work.

- (e) **Neighbourhood Development Plan (NDP)** – Nothing to report.

7. **Public Forum** – A MoP noted that the plantation of Norway spruce on Garboldisham Road had been cut down and asked whether replacement planting would take place.

ACTION: Clerk to contact BDC Planning accordingly.

8. **Planning Matters**

- (a) **3PL/2023/0187/F – New Building, Kenninghall Primary School, School Close, Kenninghall** – this was to replace the old prefabricated building; Mr Taylor proposed and Miss Sturgeon seconded to support this application, all in agreement.

- (b) **3PL/2023/0272/O – outline planning permission for 1 new building, Fairview, Fersfield Road, Kenninghall** – after discussion it was agreed that there was insufficient information in the application to comment; concerns were raised about the potential flood risk (as Dam Green was flooded in 2020) and that advice was required from the Environmental Officers and the baseline mapping by the Flood Management team was completed and published.

ACTION: Clerk to action.

9. **Financial Matters to be approved:**

- (a) Clerk's Monthly Pay - £383.70 – Proposed by Mr Halmshaw, seconded by Mr Mitchell, all in agreement.

- (b) HMRC Quarterly Tax - £257.60 – Proposed by Mr Taylor, seconded by Mr Halmshaw, all in agreement.

- (c) Brian Taylor - £207.60 for safety mats for Igloo at Playing field – Proposed by Mr Bell, seconded by Mr Mitchell, all in agreement.

- (d) Breckland Council - £287.74 for emptying litter bin, Village Hall field – Proposed by Mr Halmshaw,

seconded by Mr Mitchell, all in agreement.

- (e) Clerk's expenses – printer cartridges and paper - £61.79 – Proposed by Mr Taylor, seconded by Mrs Berry, all in agreement.
- (f) Microsoft subscription renewal - £59.99 (paid by Clerk) - Proposed by Miss Sturgeon, seconded by Mr Bell, all in agreement.
- (g) Roy Arthurton - £4.33 for batteries for SAM2 - - Proposed by Mr Taylor, seconded by Mr Edwards, all in agreement.
- (h) VHC - £60 for hire for KPC Meetings January – March 2023 – Proposed by Mrs Berry, seconded by Miss Sturgeon, all in agreement.
- (i) VHC - £176 for hire for Luncheon Club January – March 2023 – Proposed by Mrs Berry, seconded by Miss Sturgeon, all in agreement.
- (j) Red Lion Ltd (Mandy Berry) – transfer of funds for Warm Spaces Grant (approx. £1606.38) - Proposed by Mr Taylor, seconded by Mr Edwards, all in agreement.

ACTION: Clerk to action payments.

10. Correspondence

- (a) **East Harling and Kenninghall Surgery update** – it was noted that there were a lot of concerns about access to appointments and the online system. Both new systems aim to reduce waiting times but this had not had an impact yet partly due to volumes, staff resourcing and online system implementation issues. It is recognised that the staff work long hours but communication via website and social media was not helping patients understanding. The patient participation group meets regularly and there is a representative from Kenninghall.

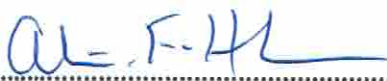
11. Any Other Business

- (a) **Go-kart Race** – Mrs Berry had been approached about running this again and asked KPC whether they could take over responsibility. Concerns were raised about insurance liability.

ACTION: Clerk to check with insurers.

- (b) **Kings Coronation Garden Party** – Miss Holman advised that she had been nominated via KPC/NCC to attend and had received her invitation.

Date of next Meeting: Tuesday 16th May 2023 at 7.00pm in Kenninghall Village Hall.



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Ms Alison Holman, Chair